



RUSANGU UNIVERSITY

"Educating For Service"

Post Graduate Application Form

Please include the following when returning this form:

1. Certified copy of secondary school certificate(s).
2. Certified copies of Diplomas/certificates if applicable.
3. Bank deposit slip for the **K200** /or (**US\$50** for non-Zambians) (non-refundable) application fee.
4. Two recent passport size photos.
5. Applicant's Recommendation letters in sealed envelopes.

PART 1: PERSONAL DETAILS:

When filling in the form, please write legibly and in Block Letters:

1. Family Name Middle Name Given Name
2. Present Postal Address
3.
4. E-mail Address Mobile Nos.
5. Marital Status Single Married Widow/Widower
6. Gender Male Female
7. Date of Birth Day Month Year
8. Zambian Applicant NRC
9. Foreign Applicant Passport No. Date of Issue Expiry Date
10. Religious Affiliation Christian Islam Hindu Other
11. Denomination (E.g. SDA, Catholic...)

Please include the following when returning this form:

1. Do you have any physical handicaps? Yes No
If yes; Explain
2. Do you smoke? Yes No
3. Do you drink alcohol? Yes No
4. Do you use other harmful drugs? Yes No

PART 2: GENERAL BACKGROUND AND STUDY EXPERIENCE:

Academic Qualifications

a. Educational Background *(Please list all Universities that you attended)*

	Name of Institution	Year Attended	Qualification
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>

PART 3: EMPLOYMENT RECORD: *(Attach your updated Curriculum Vitae)*

Please provide details of current and previous employment

Name of Employer	Position Held	Period of Employment	Details
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

PART 4: CAREER/PROFESSIONAL OBJECTIVES **(use extra paper if necessary)**

Explain your educational goals, career objectives, work experience, awards, and/or extracurricular activities. If a long time has elapsed since you last attended school, please indicate how you were occupied in those years. (You may use a separate sheet of paper to give more details)

PART 5: GENERAL INFORMATION:

Why do you want to study at Rusangu University?

Next of kin

In case of emergency, who should the University contact?

Name	Relationship	Phone Number/s	Email
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Study Session Applied For

Block Release (Holiday) Session: April Intake 20_____
 August Intake 20_____
 December Intake 20_____

E-Learning: E-learning students should ONLY apply online. Please visit www.ru.edu.zm

Study Centre (Tick)

Rusangu University Main Campus
 Lusaka Campus
 Copperbelt Campus

PART 6: PREFERRED PROGRAM OF STUDY:

Indicate the choice of the field of study you want to pursue.

Post Graduate Degree Programs	
MEd Education Administration and Curriculum	<input type="checkbox"/>
MEd Religious Studies	<input type="checkbox"/>
MEd Curriculum Development	<input type="checkbox"/>
MEd Educational Administration	<input type="checkbox"/>
MEd Applied Linguistics	<input type="checkbox"/>
MEd Psychology	<input type="checkbox"/>
M.Sc Software Engineering	<input type="checkbox"/>
Post Graduate Diploma in Education (PGDE)	<input type="checkbox"/>

PART 7: PARENT/SPONSOR DETAILS:

Name Nationality
 Occupation
 Postal Address
 Email
 Cell No. Tel No.

PART 8: REFEREES

Referees (i) (Employer)			
Name	<input type="text"/>	Tel No.	<input type="text"/>
Job Title	<input type="text"/>	Cell No.	<input type="text"/>
Address	<input type="text"/>	Email	<input type="text"/>
Length of time known (In what capacity)	<input type="text"/>		

Referees (ii) (Former School or any other person who has known the applicant for more than 2 years)			
Name	<input type="text"/>	Tel No.	<input type="text"/>
Job Title	<input type="text"/>	Cell No.	<input type="text"/>
Address	<input type="text"/>	Email	<input type="text"/>
Length of time known (In what capacity)	<input type="text"/>		

Referees (iii) (Religious Leader)			
Name	<input type="text"/>	Tel No.	<input type="text"/>
Job Title	<input type="text"/>	Cell No.	<input type="text"/>

Address		Email	
Length of time known (In what capacity)			

PART 9: STATISTICAL INFORMATION

Statistical Information

Help us know how you got to know about Rusangu University **(Circle the appropriate numbers)**

1	ZNBC TV adverts	5	University Worker
2	University Facebook Page	6	Church promotions
3	University website	7	Radio adverts
4	Newspaper adverts	8	Personal Recommendation

9 Recommended by Current Rusangu University student (Please give recommender's details)

^a	Full Names:	^d	Student ID No.:
^b	Gender:	^e	Student Account No.:
^c	Major:	^f	Year of Study:

DECLARATION

This section should be filled in and signed by the applicant failure to which it will be rejected.

I hereby certify that all the information given on this form is correct. I voluntarily agree, if admitted as a student to uphold the ideals, standards, and regulations set forth by Rusangu University to respect the principles and traditions it upholds as a Church-related institution of higher learning.

Signature

Date

NOTIFICATION OF ACCEPTANCE:

If accepted, you will be notified in writing: No student should come to the University until he/she receives formal notification of acceptance. The acceptance letter will be sent using the same postal address that you provide in this application form. Please indicate if you wish to have your acceptance letter sent via email.

BANK INFORMATION

ACCOUNT NAME: RUSANGU UNIVERSITY ACCOUNT NO. : 1017779500164 BANK NAME: ZANACO BRANCH: MONZE SWIFT CODE: ZNCOZMLU	ACCOUNT NAME: RUSANGU UNIVERSITY ACCOUNT NO. 021 2390674 BANK NAME: BARCLAYS BRANCH: MAZABUKA SWIFT CODE: BARCZMLX
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Please return completed application forms with all necessary attachments to:

The Registrar – Admissions

P.O. BOX 660391

Monze, ZAMBIA.

Email: admissions@ru.edu.zm / graduatestudies@ru.edu.zm